

Unemployment Insurance Benefits

How to file an Unemployment Claim

1. Go to **Jobs4tn.gov**
2. Click on “**Unemployment Benefits**”
3. Select “**File a Claim**”
4. If you have an account sign in by entering your **username** and **password**
5. If you do not have an account, click “**Next**” to proceed to the next screen.
6. Follow the prompts and enter all required information



Where do I go to file an unemployment claim?

- You can file your claim anywhere and at any time during the week online.
- If you need assistance you can click on the help icon and speak to a representative.
- You can meet our field representative at the Career Centers on specific scheduled days during the week.

Covid-19

If you were affected by a recent closure due to COVID-19 please answer “**Yes**” to the question below.

Are you unemployed as a direct result of COVID-19? During your claim filing process and then follow the prompts and enter all required information.

Information Needed to Apply for Unemployment

- Social Security Number
- Driver’s License or State Identification Card
- Complete mailing address
- Phone number
- Email address
- Names and addresses of all previous employers for in the last 18 months.
- Banking Information

Need Claim Assistance?

If you have any questions pertaining to your claim, please contact the help line at **877-813-0950**

Website assistance <https://tdlwd.zendesk.com> (This link will allow you to create an email request ticket, to correspond with an agent regarding any inquiries that you may have.

An agent will respond within 48-72 hours of the ticket being submitted).